

Subject: [EXTERNAL] AI meeting summary from CaribData Steering Committee
Sent: 6/7/2025, 3:49:39 PM
From: Selvi Jeyaseelan<smjeyaseelan@gmail.com>
To: srenville; Tamuno Bayley; Bruce Spencer; Georgia Garvey-Green; Miriam Willoughby
Cc: Grant, Kayla Sharee; HAMBLETON, Ian R; Gian Marco Vasquez; Blenman, Shamar
Attachments: [CaribDataPSC.pptx](#)

EXTERNAL to The UWI: Exercise caution with links or attachments.

Dear Steering Committee Members

Unfortunately, we don't have a recording for our last meeting but here is the AI summary and I have attached the slides. We look forward to developing stories with you in the coming months.

Best wishes
Selvi

Meeting Summary for CaribData Steering Committee Meeting

May 27, 2025 10:57 AM La Paz ID: 968 2437 4813

Quick recap

The meeting covered updates on various projects, including training content development, data story creation, and website planning. Discussions focused on collaboration with different teams, data sharing strategies, and the importance of leveraging both quantitative and qualitative data for storytelling. The team also addressed future plans for showcasing project progress and sustainability strategies, with an emphasis on improving communication and coordination among team members.

Next steps

- Selvi to send follow-up email regarding data story ideas to Sion and Georgia.
- Selvi to circulate presentation slides about data story types to Georgia.
- Sion to explore qualitative data collection about RedCap implementation for a potential data story.
- Georgia to check internally for recent data that could be used for a data story and email Selvi.
- Ian and Selvi to follow up individually with Belize and Trinidad regarding data stories.
- Kayla to send an email to Georgia to arrange a meeting.
- Kayla to explore possibilities for bringing project participants together for an in-person meeting next year.
- Ian and Selvi to contact respective teams about developing data stories.

Summary

Introduction The meeting began with Selvi mentioning that she had created some slides and discussed the absence of Belize from the meeting due to a mission. Kayla inquired about touching base with Shamar regarding financing, but Selvi had not yet done so. The group agreed to wait a few more minutes for additional participants, noting that they would not have a quorum but could still proceed with the discussion.

Component 1

Selvi provided an update on Component 1, mentioning that Jackie had finished developing an asynchronous course in consultation with the Guyana team. **Training Content Launch and Review** The team discussed the review and launch of training content, with Seon confirming that internal awareness has been raised and beta testing for Component 2 is complete with input from Ghana and Belize. Selvi outlined plans for a storython and website development with Angry Health, aiming for a combined launch with data stories, while Ian clarified that the platform will serve as a trusted source for aggregated data stories, with backend storage hosted in California but potentially moving to a more secure location. The team agreed to review regulatory and policy documents within a month, with Kayla requesting earlier deadlines. **Data Storytelling for Public Engagement** Selvi presented on developing data stories, highlighting three main purposes: raising awareness of issues, disseminating key messages from analyses or projects, and engaging the public with data. She explained that stories can be based on quantitative or qualitative data, with qualitative data being particularly useful for adding a human dimension. Seon suggested using the recent implementation of RedCap as a case study, noting that while users are still adjusting to the new platform, there is rich qualitative data to be explored. The team discussed leveraging existing data visualization efforts and public data for future data stories, with Ian suggesting the possibility of sharing these stories through additional communication channels. **Data Sharing and Collaboration Planning** The team discussed data sharing and coordination, with Georgia agreeing to check internal data and Selvi offering to circulate slides to help understand data requirements. Ian mentioned they would follow up with an email to include Belize and Trinidad teams, and Kayla planned to send an email to Georgia's team regarding collaboration. The conversation ended with plans to organize a larger gathering next year to showcase project progress and discuss sustainability strategies.