

Meeting summary

Quick recap

The team held a meeting with informal discussions and agenda items, including updates on personal matters and operational challenges like financial delays and IDB approval processes. They discussed various ongoing projects including the development of an operations manual, pilot groups in Belize, and an MVP structure for IT infrastructure, while also addressing the need to organize a presentation and manage participation in the pilot program. The team decided to postpone dissemination efforts for their stories until they secure proper funding and develop a comprehensive strategy, with a focus on maintaining their digital and AI-driven approach rather than reverting to traditional reporting methods.

Next steps

- Ian to write an email to Chris regarding the decision to hold off on story dissemination until Think Engine comes on board
- Sascha to coordinate with Chris about who will present the training course at the IDB meeting
- Ian and Selvi to determine whether the training presentation will be on the 20th or 26th of August and inform Sascha
- Ro-Ann to send Ian the draft story and data from Asia
- Ro-Ann to follow up with Guyana NSO regarding the interview questions sent for the upcoming story
- Ro-Ann to have an interview with Asia next week for the August story
- Ro-Ann to provide Ian with meeting summaries by the end of the week
- Selvi to chase Miriam again regarding getting participants for the training pilot

Summary

Informal Team Update Meeting

The team held a meeting with a mix of informal chat and agenda items. Ian led the meeting in Chris's absence, noting that Roann would be late but would attend. The team discussed personal updates, including Jacqueline's home office setup and Selvi's walk in the National Forest. They confirmed that George was unavailable, and Tina Abraham's name was mentioned in team news.

Operations Updates and Infrastructure Planning

The team discussed several operational updates, including financial delays due to IDB approval being on hold until their contact returns from leave. Jacqueline presented a comparison between Lovable and Notion for the Ops Hub, noting that both would require paid accounts for functionality, and the team decided to postpone decisions until Chris returns. The team also discussed the development of an operations manual with a web address being created, and Chris is leading efforts to establish pilot groups in Belize and potentially Barbados. Trulliants are working on an MVP structure for IT infrastructure for round 2 funding, with weekly meetings planned with Richard.

Presentation Planning and Program Updates

The team discussed organizing a presentation for next week, with Sascha agreeing to contact Chris about his availability despite his 6-week absence. They noted low participation in the pilot program, with only one participant per NSO as expected, and Ian confirmed this was acceptable to report to IDB. Selvi mentioned she would follow up with Miriam about potential participants, and the team discussed potentially combining the upcoming IDB meeting on the 20th and steering committee meeting on the 26th into a single event, with Ian and Selvi agreeing to confirm the plans via email. Jacqueline reported that Chris's interns, Evan and data, were testing the Moodle platform and providing feedback.

Strategic Dissemination Plan for Stories

The team discussed the dissemination strategy for their stories, particularly the recently completed walkability story. They decided to hold back on dissemination until Think Engine, who they are closer to securing funding for, can develop a proper strategy. This decision was influenced by the current limitations in creating visually appealing newsletters and infographics. The team agreed this was the right approach given their focus on AI and cutting-edge technology, and Ian will email Chris to confirm this as a discussion point.

Project Updates and Interview Planning

Ro-Ann discussed updates on a project involving data and photos shared by Adr, who recently added photos to a Google link as requested. They plan to conduct an official interview next week for promotional purposes, with the possibility of creating a setup where Evangeline appears to be interviewing the subject. Ro-Ann mentioned sending draft questions and a loose story outline, and Ian noted the need to review the data sets for potential infographic creation, though he acknowledged not having received them.

Marine Scientist Story Development Plan

Ro-Ann discussed her approach to a story about a marine biologist, focusing on the scientist's personal connection to the Caribbean reefs and their deterioration over time. Ian requested Ro-Ann to send the draft for review and suggested they might need to reassess their dissemination strategy. Ro-Ann mentioned she had sent interview questions to NSO Guyana and planned to follow up to schedule an interview by the end of August, aiming to complete the qualitative data analysis and story development by September. Ian expressed hope for quick onboarding of Think Engine to finalize the dissemination plan.

Dissemination Strategy and Funding Preparation

The team discussed their decision to hold off temporarily on dissemination efforts until they have a better handle on the routes to create an MVP for round 2 funding. Ian clarified that they are unlikely to switch to a newsletter style, emphasizing their focus on digital and AI-driven strategies rather than reverting to PDF-style reports. Ro-Ann suggested a multi-pronged dissemination strategy to reach different audience segments, while Ian acknowledged the need to balance multiple channels with available resources. The team also briefly touched on upcoming meetings and Ro-Ann's commitment to provide meeting summaries by the end of the week.