

Course Outline

Module	Module Title	Module Description
00	General	• Orientation Page • Troubleshooting Guide • Course Feedback survey
0	Course Introduction	• How to use Moodle (video clips) • Course objectives + outline
1	REDCap Overview + Access	• What is REDCap? • Logging into REDCap • Familiarity with REDCap features & layout • REDCap Terminology • REDCap "How to" links and Help & FAQ
2	Project Overview	• Create a new project using a template • Create a new blank project • Create a project using an XML • Project Overview • Project Types
3	Project Design	• Online Designer • How to add fields • Calculations • Action Tags • Descriptive fields • Branching Logic
4	Surveys	• Overview • Anonymous survey • Automated invitations survey • Participant list • Survey settings • Survey Queue • Alerts and Notifications
5	Data Entry (online / server)	• How to search for a record / person • How to edit records • How to add records • Additional customizations • Bookmarks

Module	Module Title	Module Description
6	Data Entry (offline / mobile app)	• Mobile App overview • How to install and setup • How to add a project • How to search the database • How to add records • How to sync (a.k.a. send records to server) • How to troubleshoot (data won't sync) • Record Settings overview • Admin Profile overview
7	Data Management	• Data Dictionary • Import Data Tool • Codebook • File Repository • Export Data (Tableau) • Reports • Dashboards
8	External Modules	• External Modules (EM) overview • How to discover • How to activate • How to to configure • User Agreement • EM Management Tracking Tool
9	Quality Control	• User Rights • DAGs • Data Quality Rules • Data Resolution Workflow • Check for Duplicates EM • Data Comparison Tool • REDCap Messenger
10	Production	• Moving to Production • How to modify in production mode • Archival • Troubleshooting • Technical Support
11	Control Center (for Admins only)	• Overview • Notifications • To-do List • Training Materials • Administrator Privileges • Users • Projects • Statistics • Upgrade • System Configuration
12	REDCap Community (for Admins only)	• Overview • How to sign up • How to access • How to use • How to report a bug